



## West Bengal State Electricity Distribution Company Limited

(A West Bengal Government Enterprise)

Joy Krishna Bazar, Tarakeswar, Hooghly-712410, W.B.

Registered Office: BidyutVhavan: Block-DJ, Sector-II, Bidhannagar, Kolkata-700091,

Corporate Identity Number (CIN):U40109WB2007SGC113473,

Website of the Company: [www.wbSEDCL.in](http://www.wbSEDCL.in)

E-mail ID: dm.tarakeswar@wbSEDCL.in

### NOTICE INVITING e-TENDER

NIT No: WBSEDCL/TRKD/E-Tender/2017

Date: 16/01/2026

The Divisional Manager, Tarakeswar Division, WBSEDCL invites e-tender from manufacturers/distributors/dealers/retailers for supply and delivery of the following item as per schedule detailed below:

| Sl. No | Description of Materials  | WBSEDCL Material code | QTY | UNIT | Estimated cost | Earnest Money | Delivery time |
|--------|---|-----------------------|-----|------|----------------|---------------|---------------|
| 1      | Supply and delivery of 3PH LT AB CABLE DISTRIBUTION BOX WITH STRAP & BUCKLE (make- MACEDON/ SKIC/ RAYCHEM) as per specification of WBSEDCL. | 504060941             | 500 | NOS  | 450000.00      | 9000.00       | 30 days       |

**Scope:** - The materials are procured for Tarakeswar Division Office, WBSEDCL. The supply of the materials will be directly at Tarakeswar Divisional Store. Necessary Challan, E-Way Bills are to be provided at Tarakeswar Divisional Store (Address- Vidyasagar Sarani, Vill- Ramnagar, J.K. Bazaar, Tarakeswar, Hooghly- 712410)

Intending bidders desirous of participating in the tender are to log on to the website: <https://wbtenders.gov.in> for the E-tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website.

### Date & Time Schedule

| Sl. No. | Particulars  | Date & Time                |
|---------|--|----------------------------|
| 01.     | Date of uploading of N.I.T and Tender Documents (online).<br>[Publishing date] | 28.01.2026 after 11.00 hrs |
| 02.     | Documents sell / download start date (online).                                 | 28.01.2026 after 11.00 hrs |
| 03.     | Bid Submission start date (online)   | 29.01.2026 at 11:00 hrs    |
| 04.     | Bid Submission end date (online)   | 10.02.2026 at 17:00 hrs    |
| 05.     | Technical bid opening date   | 13.02.2026 after 11:00 hrs |
| 06.     | Financial bid opening date   | To be intimated later      |

NB: If any “Strike” or “Holiday”, falls on any of the scheduled date, then the next working day between mentioned working hours) shall be considered as scheduled date and schedule time.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as an USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the Website stated above. This is the only mode of collection of tender documents. Details of submission Procedure is given in “Instructions to Bidders”.

**Terms & conditions of the Tender Notice :**

1. **Earnest Money Deposit** amounting to 2% (Two Percent) of the Estimated Cost. As mentioned above, shall be submitted individually along with the offer. Necessary earnest money may be remitted through online mode of opted for BG, it may be submitted physically at Tarakeswar Division. The scan copy of BG is to be uploaded by selecting offline mode.
2. The bidder shall submit **along with the offer** necessary documents in support of their previous supply of the items of the tender to WBSEDCL in earlier occasions and financial capabilities to the extent of the estimated financial amount of their offer.
3. No agent is allowed to participate in the Tender.
4. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.
5. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
6. **One Unit Sample of Each Material is to be submitted at Tarakeswar Divisional Store physically within the closing date of tender. The tag with the sample should contain the name of the sample as well as the name of the vendor/bidder, For a valid tender, sample has to be approved by the Divisional Authority. The approval or rejection of sample will be communicated via mail/electronically subsequently. The technical evaluation of the bidders, whose samples aren't approved, will not be opened & henceforth they will be deemed disqualified. Rejected Samples can be taken away. After LOA is awarded the awardees can adjust the sample with the delivered material lot & the remaining materials can be taken back by the respective vendors.**

7. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the Tender.
8. **The quoted rates should be inclusive of duties, freight and incidental charges. The quoted rate should be excluding GST charges. GST will be paid extra as applicable.**
9. The ordered materials should be delivered within 30 working days from the date of P.O, otherwise, penalty may be imposed as per rule of WBSEDCL for delay of delivery of ordered materials.
10. The necessary documents along with bill are to be submitted at Tarakeswar Divisional Office. The SRV will be issued from Tarakeswar Divisional Store, WBSEDCL.
11. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary upto +/- 25%.
12. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes will automatically disqualify the bidders.
13. The company reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
14. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Other Utility/Govt. Semi Govt. or Govt. undertaking Dept. shall not be eligible to participate in the bidding process.
15. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.

**NOTE:**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL is not necessarily bound to accept the lowest offer.
3. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
4. Tender submitted after expiry of scheduled date and time shall not be considered.
5. No interest shall be payable for Earnest Money.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed proforma only.
8. Formation of any cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
10. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

**Technical Specifications:-**

All specification will be followed as per norms of WBSEDCL and as per attached diagram.

**16. TERMS OF PAYMENT:**

- I) **Warranty Period:** Warranty Period of supplied material will be one year from the date of delivery of the said materials. In case of any adverse report from store or defect found in site, materials have to be replaced or it would affect the vendor rating.
- II) **Security Deposit:** 10% of total executed value of the work would be recovered as security deposit thus retained will be released after satisfactory completion of the entire work in all respect, settlement of final payment and on rectification of defects within liability period of twelve months from the date of completion. No claim shall be made against WBSEDCL in respect of interest on security deposit.

**17. PAYING AUTHORITY:**

D.D.O of Tarakeswar Division, WBSEDCL, will be the Paying Authority.

**18. CONSIGNEE:**

Divisional Manager, Tarakeswar Division.

**19. LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:**

The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment / materials are not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at his discretion waive this condition and accept the material with imposition of liquidated damage @ 1/2% of the Value of the materials beyond the schedule delivery period for each week of delay Subject to **maximum of 5% of the particular lot and accept the goods beyond the stipulated period.**

20. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the Website: [www.wbSEDCL.in](http://www.wbSEDCL.in) and the following office:

*Office of the Chief Engineer (Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhavan, 4th Floor,  
Bidhannagar, Kolkata - 700091.  
Phone No. 033-2319-7563*

21. Documents to be submitted in Technical bid- Please refer sl no. 6.2 of "Instruction to Bidders" of NIT.

22. The specifications of the item.

**As per specification mentioned in BOQ, as well as on page 4.**

## **Instructions to Bidders**

### **1. Eligibility for participation:**

- Original manufacturers/Distributors/Dealer/Retailer of the tendered items will be eligible in the tender
- The bidders shall have credential for supply of the tendered items to WBSEDL & other Govt. Departments in earlier occasions within last three financial years.

### **2. General guidance for e-Tendering:**

Instructions/Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.

### **3. Registration of bidder:**

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered With the e-Procurement system, through logging on to <https://wbtenders.gov.in>.

### **4. Digital Signature certificate (DSC) :**

Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for Submission of tenders.

**5. The bidder can search and download NIT & Tender Documents electronically from the website Mentioned in Clause 3 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.**

### **6. Submission of Tenders:**

#### **6.1 General process of submission**

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the Documents uploaded by the Tender Inviting Authority form an integral part of the contract. Participants are required to upload all the tender documents along with the other documents, as asked for, in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The participants shall carefully go through the documents and prepare the required documents and upload the scanned documents (credentials, certificates, EMD Draft/PO) in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The bidder needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Participants should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

**6.2. Document to be submitted**

i. Company Details: Trade License

ii. Certificates:

- 1) PAN Card details.
- 2) Current Professional Tax (PT) submission Challan. Application for such Addressed to the competent authority may also be considered.
- 3) GST registration certificate.

iii. Financial Info:

IT Return for the last three financial years.

GST return for last twelve months.

iv. Credential:

- 1) Documents in support of supply of the tendered items to WBSEDCL, in earlier occasions within last five financial years as mentioned below:
  - a. 1 No Purchase Order for completing delivery of the said materials having financial involvement of not less than 50% of the estimated value of the said item(s). Or
  - b. 2 Nos Purchase Order for completing delivery of the said materials having financial involvement of not less than 40% of the estimated value of the said item/item(s).
- 2) Self Declaration certificate as per Annexure 1,4,5,9,10,11,12 & 13. (mandatory formats)
- 3) Others: Any other documents found necessary.

**7. Conditional and incomplete tender:**

Conditional and incomplete tenders are liable to summary rejection.

**8. Validity of Tender and Offer:**

The offer against tender should remain valid for a minimum period of 120 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the Offer.

**9. Opening and evaluation of tender:**

**9.1 Opening of Technical Proposal**

- i. Technical proposals will be opened by the Tender Inviting Authority or his authorized Representative electronically from the website stated above, using their Digital Signature Certificate.
- ii. Technical proposals for those tenders whose original copies of BG towards tender Fee or EMD have been received will only be opened. Proposals corresponding to which original copy of BG towards tender fee or EMD has not been received, will not be opened and will stand rejected.
- iii. Intending participants may remain present if they so desire.

**9.2 Techno-commercial Evaluation of Tender**

- i. While evaluating, the Tender Inviting Authority or his authorized representative may notify the participants and seek clarification / information or additional documents via government e-tender portal only and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- ii. The summary list of participants, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the techno-commercially qualified participants.
- iii. The qualification in technical bid will be subject to the receipt and acceptance of EMD. WBSEDCL shall not be responsible for any delay in receipt of EMD. In case EMD is not received within stipulated time, the bid will be outright rejected. Further if price bid is submitted in offline mode, the bid of the concerned bidder shall be outright rejected.

### **9.3 Opening and evaluation of Financial Proposal**

- i. Financial proposals of the tenderers declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. After opening of the financial proposal the preliminary summary result containing interlaid, name of bidders and the rates quoted by them will be uploaded.
- iv. **The Tender Accepting Authority may ask any of the tender participants to submit analysis to justify the rate quoted by that tender participant.**

**10.** Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.

### **11. Acceptance of Tender**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

### **12. Purchase Order**

WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful tenderer shall communicate the acceptance of the purchase order.

### **13. Concession**

No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society, will not be considered with separate status.

### **14. Holiday Listing and Vendor Rating**

Holiday Listing & Vendor Rating will be applicable according to the "Holiday Listing & Vendor Rating" policies of the Revised Purchase Policy, which is posted in website of WBSEDCL ([www.wbSEDCL.in](http://www.wbSEDCL.in)). Performance of the bidders, who supplied materials/equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and

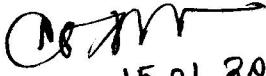
their Vender Rating will be taken into consideration at the time of evaluation of Technical and Financial Proposals of the tender.

**15. Return of Earnest Money of the unsuccessful tenderer(s)**

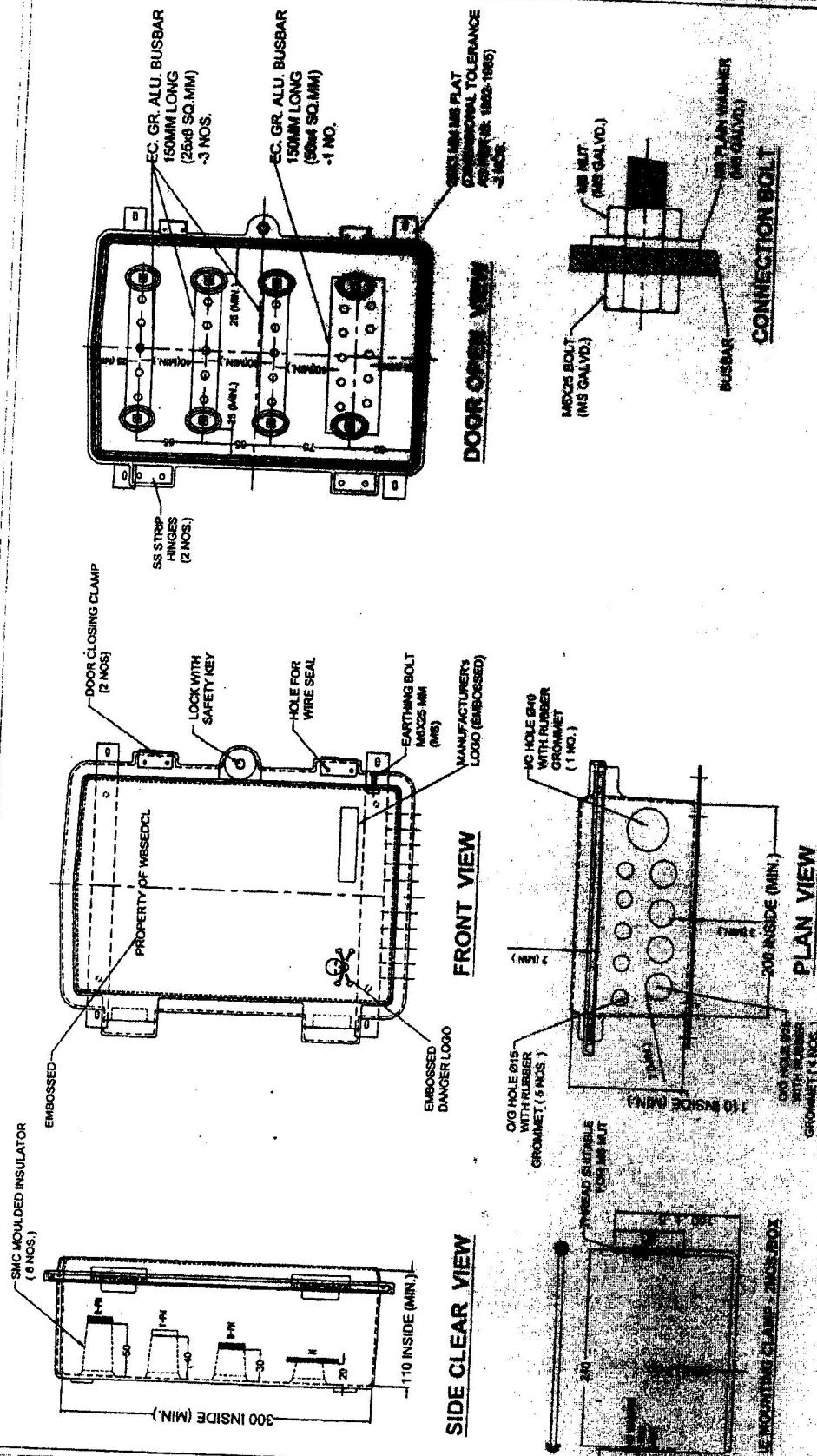
For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to the Divisional Manager, Tarakeswar Division, WBSEDCL, giving the reference to the NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the successful tenderer(s) may be refunded, after the issuance of Purchase Order to the successful tenderer(s).

**16. PROCESS TO BE CONFIDENTIAL:**

- a. After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.
- b. Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.
- c. Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anymore.

  
 15.01.2026  
 Divisional Manager  
 Tarakeswar Division  
 WBSEDCL  
 Divisional Manager  
 Tarakeswar (D) Division  
 W.B.S.E.D.C.L.

# DIAGRAM



UT OF SHEET ROLLING DIRECTION AND IN THE PLATES OF ANY PLATES  
IN ROLLING DIRECTION TO IS 1364-1972, GRADE 32  
DRAWING NO. 44772-2020

1. OR DOOR SHALL NOT SWING ON HEATING  
NOTE: DIMENSIONS  
L- 200mm, B- 110mm  
2. IF THE KEY - 1000 SWINGING SIZE 30 MM AND 1000

TITLE: 200A 3PH SMC BOLTED TYPE LI DISTRIBUTION BOX  
INSIDE DIMENSION-300X200X10 MM (MM)

15.01.2020  
Divisional Manager  
Tarakeswar (D) Division  
W.B.S.E.D.C.L.

## Annexure I

### Self Declaration

I/We on behalf of ..... (Name of bidder agency) do hereby declare that I/We have quoted rate for supply of the mentioned materials for the e-tender id **TRKD/E-36/** dt:

I/We also declare that I/We shall successfully complete the work in scheduled time maintaining the terms & conditions of Warranty of NIT Clause no. 17 if ranked as L1 bidder of the tender.

Yours faithfully,

Signature of authorized  
Representative of the bidder agency  
with official seal

**MANDATE FORM BY VENDOR FOR RTGS/ NEFT PAYMENTS  
(TO BE FILLED IN BLOCK LETTER)**

1. NAME OF THE VENDOR: .....

2. ERP VENDOR NO: .....

3. Vendor Type: Company / Partnership / Proprietorship / Self Help Grp / HUF/Others (To be specified)

4.

ADDRESS:.....

.....  
5. TELEPHONE NO. & FAX

NO:.....

6. MOBILE PHONE: .....

7. Email:.....

8. P.A.N. NO. (MANDATORY):

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9. GST REGISTRATION NO: .....

10. PARTICULARS OF BANK ACCOUNT (One cancelled Cheque is to be enclosed)

i) Name of Account Holder: .....

ii) BANK NAME: .....

iii) BRANCH NAME & ADDRESS:.....

iv) BANK BRANCH TELEPHONE NO:.....

v) Account type (whether SB or Current):.....

vi) ACCOUNT NO:

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vii) BANK'S MICR CODE:

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viii) BANK'S IFS CODE:

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11. DECLARATION OF THE PARTY:

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or Not Affected at all for reasons of incomplete and incorrect information, WBSEDCL will not be held responsible.

Date:

Signature of the Vendor

**PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER**

(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender

Committee for verification in support of his eligibility)

I, ..... Partner /Legal Attorney /Accredited Representative of M/s.  
..... solemnly declare that:

1. We are submitting Tender for the job/supply of.....
2. None of the Partners of our firm in relative of employees of.....
3. All information furnished by us In respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All documents/Credentials submitted along with this Tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.

Signature of the Tenderer

Dated.....

**Form-IX**

**(On the Bidder's Letterhead)**

**Declaration of not being blacklisted/Debarred/Put on Holiday list**

Certified that our Company, M/s .....is not blacklisted/ debarred/ suspended or put on holiday list by any Statutory/Regulatory/ Government Authorities / State Electricity Utility/ PSU in India.

It is certified that the information furnished above is true to the best of my knowledge and belief.

Bidders Name:

Signature of the Tenderer:

Designation:

Seal of the Company

Date:

**FORM-X**

**(On the Bidder's Letterhead)**

**Self-declaration by Proprietor of the Bidding Company for not being  
blacklisted/Debarred/Put On Holiday list**

I hereby confirm and declare that, none of the other concerns of which I am a Proprietor /Managing Partner are blacklisted/ debarred/ suspended or put on holiday list by any Statutory/ Regulatory/Government Authorities/State Electricity Utility/PSU in India.

It is certified that the information furnished above is true to the best of my knowledge and belief.

Signature of the Proprietor:

Name

Designation:

Seal of the Company:

Date:

**Form-XI**

**(On the Bidder's Letterhead)**

**Declaration regarding no litigation against WBSEDCL**

We hereby declare that, no legal litigation/arbitration is pending/ongoing against WBSEDCL in any court/Forum against/by the bidder or its sister concern/Director/Partner/Proprietor.

If it is found at any stage of tendering, our offer will be rejected and I/We don't have any objection on the same.

Bidder's Name:

Signature of the Tenderer :

Designation:

Seal of the Company

Date:

**FORM-XII**

**PROFORMA FOR UNDERTAKING TO BE-SUBMITTED BY THE BIDDER**

(For genuineness of the information furnished on-line and authenticity of the document  
Produced before Tender Committee for verification in support of his eligibility)

I, \_\_\_\_\_, Partner/Legal Attorney/Accredited

Representative of M/s \_\_\_\_\_, solemnly declare

that:

1. We are submitting Tender for the Work \_\_\_\_\_  
Against Tender Notice No. \_\_\_\_\_ dt \_\_\_\_\_
2. None of the Partners of our firm is relative of employee of \_\_\_\_\_  
(Name of the Company)
3. All information furnished by us in respect of fulfilment of eligibility criteria and  
Qualification information of this Tender is complete, correct and true.
4. All documents/ credentials submitted along with this Tender are genuine,  
authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect any  
time, department may cancel my Tender and action as deemed fit may be  
taken against us, including termination of the contract, forfeiture of all dues  
including Earnest Money and banning/delisting of our firm and all partners  
of the firm etc

(Signature of Authorized Signatory)

Name:

Designation:

Seal:

**FORM-XIII**

**Format of Letter of Bid**

**LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-Tendering PORTAL OF NIC)**

**To**

**The Tender Committee**

**Sub: Letter of Bid for the work**

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Ref : 1. NIT No. ----- Dated -----

2. Tender Id No. -----

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance Work Order shall constitute a binding contract between us.

We hereby confirmed our acceptance of all the items and conditions of the NIT document unconditionally.

(Signature of Authorized Signatory)

Name:

Designation:

Seal: